



701 North Spring Avenue

Saint Louis, Missouri 63108-3603

POSTING
2017-18 SCHOOL YEAR

Job Title: Campus Minister
Start Date: August 2017

Job Type: Part-Time
Position Level: Experience preferred

Job Description:

Cardinal Ritter College Prep, a St. Louis Archdiocesan co-educational college preparatory high school for grades 9-12, seeks an experienced person to serve as the school's Campus Minister. The ideal candidate must be a practicing Catholic, possess at least three years of experience working with teenagers and adults in a Christian environment, have a strong academic background (master's degree preferred, but not required), and can assist students, faculty, and staff in their collective and individual development of faith. Candidates must provide evidence of being committed to the vocation of the Catholic Church and an ability to collaborate.

Employed person is expected to:

A. Coordinate faith formation experiences for the school community.

1. Assist the administration with coordinating faculty participation in spiritual formation activities and programs.
2. Provide appropriate opportunities for participation in retreats, days of recollection, and faith sharing.
3. Provide appropriate opportunities for participation in Christian service projects and activities.

B. Plan, organize, and implement liturgical, sacramental, and prayer experiences for the school community.

1. Provide for the regular celebration of the Eucharist for the school community.
2. Provide for the regular celebration of the Sacrament of Reconciliation for the school community.
3. Observe Archdiocesan policies and guidelines regarding celebration of the sacraments.
4. Provide regular opportunities for prayer for the school community.
5. Plan appropriate prayer services and liturgical celebrations for specific groups, events, and purposes.
6. Involve students and faculty in planning for sacramental celebrations and prayer experiences.

C. Provide appropriate information about campus ministry programs and services to the school community.

1. Serve as a resource to administration, faculty, and students in areas related to religious and spiritual activities.
2. Assist the administration with making evident the Catholic identity of the school.
3. Provide timely information about religious and spiritual activities available in or scheduled for the school community.
- 4.

Deadline: July 31, 2017

Interested candidates should submit the following documents electronically to:

michaelblackshear@cardinalritterprep.org

1. Cover letter stating interest and qualifications for the position. [Include current phone number and email address]
2. Current resume
3. Copy of college transcript(s)
4. Two reference letters (Current pastor and current/recent employer/supervisor)